

**DEHP students must abide by KSU Student Codes of Conduct just like any other KSU student.** Students who are found to have violated student conduct regulations may be subject to disciplinary measures up to and including dismissal from the institution. **The following are excerpts from the Student Codes of Conduct most relevant to DEHP students. View the complete Codes of Conduct at <http://scai.kennesaw.edu/codes.php>.**

## A. Student Code of Conduct

### Core Values and Behavioral Expectations

The University considers the behavior described in the following sub-sections as inappropriate for the University community and in opposition to the core values set forth in this document. These expectations and rules apply to all students, whether undergraduate or graduate. The University encourages community members to report to University officials all incidents that involve the following actions. Any student found to have committed or to have attempted to commit the following misconduct is subject to the sanctions outlined in the section below entitled Possible Sanctions.

**Integrity:** University students exemplify honesty, honor and a respect for the truth in all of their dealings. Behavior that violates this value includes, but is not limited to:

- 1) Falsification. Knowingly furnishing or possessing false, falsified or forged materials, documents, accounts, records, identification or financial instruments;
- 2) Academic Dishonesty. Acts of academic dishonesty as outlined in the Code of Academic Integrity (printed in its entirety later herein);
- 3) Unauthorized Access. Unauthorized access to any University building (i.e. keys, cards, etc.) or unauthorized possession, duplication or use of means of access to any university building or failing to timely report a lost University identification card or key;
- 4) Collusion. Action or inaction with another or others to violate the Codes of Student Conduct;
- 5) Trust. Violations of positions of trust within the community;
- 6) Election Tampering. Tampering with the election of any University-recognized student organization (minor election code violations may be addressed by the SGA or other appropriate student organizations);
- 7) Taking of Property. Intentional and unauthorized taking of University property or the personal property of another, including goods, services and other valuables;
- 8) Stolen Property. Knowingly taking or maintaining possession of stolen property;

**Community:** University students build and enhance their community. Behavior that violates this value includes, but is not limited to:

- 9) Disruptive Behavior. Substantial disruption of University operations including obstruction of teaching, research, administration, other University activities, and/or other authorized non- University activities which occur on campus;
- 10) Rioting. Causing, inciting or participating in any disturbance that presents a clear and present danger to self or others, causes physical harm to others, or damage and/or destruction of property;
- 11) Unauthorized Entry. Misuse of access privileges to University premises or unauthorized entry to or use of buildings, including trespassing, propping or unauthorized use of alarmed doors for entry into or exit from a University building;
- 12) Trademark. Unauthorized use (including misuse) of University or organizational names and images;
- 13) Damage and Destruction. Intentional, reckless and/or unauthorized damage to or destruction of University property or the personal property of another;
- 14) IT and Acceptable Use. Violating the University Acceptable Use and Computing Policy, found online at <https://policy.kennesaw.edu/policy/information-technology>.
- 15) Gambling. Gambling as prohibited by the laws of the State of Georgia.
- 16) Weapons. Possession, use, or distribution of weapons not specifically allowed by state law. For the purpose of the KSU Codes of Conduct weapons are defined as: explosives (including fireworks and ammunition), any pistol, revolver, or any weapon designed or intended to propel a missile of any kind (including air, BB, paintball, facsimile weapons and pellet guns), or any dirk, bowie knife, switchblade knife, ballistic knife, any other knife having a blade of two or more inches, straight-edge razor, razor blade, spring stick, knuckles, whether made from metal, thermoplastic, wood, or other similar material, blackjack, any bat, club, or other bludgeon-type weapon, or any flailing instrument consisting of two or more rigid parts connected in such a manner as to allow them to swing freely, which may be known as a nun chahka, nun chuck, nunchaku, shuriken, or fighting chain, or any disc, of whatever configuration, having at least two points or pointed blades which is designed to be thrown or propelled and which may be known as a throwing star or oriental dart, or any weapon of like kind. This ban includes the storage of any item that falls within the category of a weapon in a vehicle parked on University property except as allowed in limited circumstances by Georgia law.
- 17) Smoking and all other use of tobacco and all use of e-cigarettes, personal vaporizers (PV), and/or electronic nicotine delivery systems (ENDS) on property owned, leased, rented or in the possession or control of the University System of Georgia.

- 18)** Fire Safety. Violation of local, state, federal or campus fire policies including, but not limited to:
  - a) Intentionally or recklessly causing a fire which damages University or personal property or which causes injury.
  - b) Failure to evacuate a University -controlled building during a fire alarm;
  - c) Improper use of University fire safety equipment; or
  - d) Tampering with or improperly engaging a fire alarm or fire detection/control equipment while on University property. Such action may result in a local fine in addition to University sanctions;
- 19)** Ineligible Pledging or Association. Pledging or associating with a student organization without having met eligibility requirements established by the University.
- 20)** Animals. Animals within University buildings, with the exception of those whose presence the University is required by law to allow.
- 21)** Recreational Wheeled Devices. Skateboards, roller blades, roller skates, bicycles and similar wheeled devices may not be used inside University buildings, residence halls, parking decks, or on tennis courts. Additionally, skateboards and other wheeled items may not be ridden on railings, curbs, benches, or any such fixtures that may be damaged by these activities and individuals may be liable for damage to University property caused by these activities.

**Social Justice:** Students recognize that respecting the dignity of every person is essential for creating and sustaining a flourishing university community. They understand and appreciate how their decisions and actions impact others and are just and equitable in their treatment of all members of the community. They act to discourage and challenge those whose actions may be harmful to and/or diminish the worth of others. Conduct that violates this value includes, but is not limited to:

- 22)** Discrimination. Any act or failure to act that is based upon an individual or group's actual or perceived status (sex, gender, gender identity, race, color, age, creed, national or ethnic origin, physical or mental disability, veteran status, pregnancy status, religion, or sexual orientation, or other protected status) that is sufficiently severe that it limits or denies the ability to participate in or benefit from the University's educational program or activities.
- 23)** Harassment. Any unwelcome conduct based on actual or perceived status including: (sex, gender, gender identity, race, color, age, creed, national or ethnic origin, physical or mental disability, veteran status, pregnancy status, religion, sexual orientation or other protected status). Any unwelcome conduct should be reported to campus officials, who will act to remedy and resolve reported incidents on behalf of the victim and community. Hostile Environment- sanctions can and will be imposed for the creation of a hostile environment only when [unwelcome] harassment is sufficiently severe, pervasive (or persistent) and objectively offensive that it unreasonably interferes with, limits or denies the ability to participate in or benefit from the University's educational or employment program or activities<sup>1</sup>.
- 24)** Retaliatory Discrimination or Harassment. Any intentional, adverse action taken by an responding individual or allied third party, absent legitimate nondiscriminatory purposes, against a participant [or supporter of a participant] in a civil rights grievance proceeding or other protected activity [under this Code].
- 25)** Abuse of Conduct Process. Abuse or interference with, or failure to comply in, University processes including conduct and academic integrity hearings including, but not limited to:
  - a) Falsification, distortion, or misrepresentation of information;
  - b) Failure to provide, destroying or concealing information during an investigation of an alleged policy violation;
  - c) Attempting to discourage an individual's proper participation in, or use of, the campus conduct system;
  - d) Harassment (verbal or physical) and/or intimidation of a member of a campus conduct body prior to, during, and/or following a campus conduct proceeding;
  - e) Failure to comply with the sanction(s) imposed by the campus conduct system;
  - f) Influencing, or attempting to influence, another person to commit an abuse of the campus conduct system.

**Respect:** University students show positive regard for each other and for the community. Behavior that violates this value includes, but is not limited to:

- 26)** Harm to Persons. Intentionally or recklessly causing physical harm or endangering the health or safety of any person.
- 27)** Threatening Behaviors:
  - a) Threat. Written or verbal conduct that causes a reasonable expectation of injury to the health or safety of any person or damage to any property.
  - b) Intimidation. Intimidation defined as implied threats or acts that cause a reasonable fear of harm in another.
- 28)** Bullying and Cyberbullying. Bullying and cyberbullying are repeated and/or severe aggressive behaviors that intimidate or intentionally harm or control another person physically or emotionally, and are not protected by freedom of expression.

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<sup>1</sup> This policy attempts to balance the need of the community to create a civil climate while also embracing the 1<sup>st</sup> Amendment protection that attaches to most harassing speech that is simply offensive.

- 29) Hazing. Defined as an act that endangers the mental or physical health or safety of a student, or that destroys or removes public or private property, for the purpose of initiation, admission into, affiliation with, or as a condition for continued membership in a group or organization. Participation or cooperation by the person(s) being hazed does not excuse the violation. Failing to intervene to prevent (and/or) failing to discourage (and/or) failing to report those acts may also violate this policy. Hazing may be considered and charged as a group/team/organizational violation and/or a violation by individuals. <http://greeklife.kennesaw.edu/prospective-members/policies.php>
- 30) Intimate Partner/Relationship Violence. Alleged violations of this section will be addressed in accordance with the KSU Sexual Misconduct Policy. See link immediately below for more information. <https://policy.kennesaw.edu/content/sexual-misconduct-policy>
- 31) Stalking. Alleged violations of this section will be addressed in accordance with the KSU Sexual Misconduct Policy. See link immediately below for more information. <https://policy.kennesaw.edu/content/sexual-misconduct-policy>
- 32) Sexual Misconduct. Alleged violations of this section will be addressed in accordance with the KSU Sexual Misconduct Policy. See link immediately below for more information. <https://policy.kennesaw.edu/content/sexual-misconduct-policy>
- 33) Public Exposure. Includes deliberately and publicly exposing one's intimate body parts, public urination, defecation, and public sex acts.

**Responsibility:** University students are given and accept a high level of responsibility to self, to others and to the community.

Behavior that violates this value includes, but is not limited to:

- 34) Alcohol. The use, possession, manufacture, sale or distribution of alcoholic beverages on campus by any individual or campus constituency. Student activity funds or institutional funds may not be used for the purchase of alcoholic beverages. Kennesaw State University is committed to recognizing, upholding and enforcing the laws of the State of Georgia. Violation of those state laws shall not be condoned on the campus or at any activity held off campus by any constituency. Exceptions to the policy of no alcohol on campus may from time to time be permitted at the discretion of the president, and there are other limited exceptions to this policy within the residence halls by those aged 21 or older. (see the residential code of conduct)
  - a) Underage alcohol use and/or possession.
  - b) Distributing or providing alcohol to underage persons.
  - c) Manufacture and/or sale of alcohol.
  - d) All other alcohol violations.
- 35) Drugs. The use, possession, manufacture, sale, or distribution of illegal drugs (controlled substances) or drug paraphernalia. In addition, smoking, ingesting, or otherwise using a substance not already prohibited by the preceding sentence in a manner not consistent with the manufacturer's recommended use is prohibited. This includes, but is not limited to, all forms of synthetic marijuana, regardless of brand name.
  - a) The use, possession, manufacture, sale, or distribution of illegal drugs.
  - b) All other drug violations.
- 36) Prescription Medications. Abuse, misuse, sale, or distribution of prescription or over-the-counter medications;
- 37) Failure to Comply. Failure to comply with the reasonable directives of University officials or law enforcement officers during the performance of their duties and/or failure to identify oneself to these persons when requested to do so;
- 38) Financial Responsibilities. Failure to promptly meet financial responsibilities to the institution, including, but not limited to; knowingly passing a worthless check or money order in payment to the institution or to an official of the institution acting in an official capacity.
- 39) Other Policies. Violating other published University policies or rules, including all Residence Hall policies (see the Residential Code of Conduct, below) ;
- 40) Health and Safety. Creation of health and/or safety hazards (dangerous pranks, hanging out of or climbing from/on/in windows, balconies, roofs, etc.)
- 41) Violations of Law. Evidence of violation of local, state or federal laws.

## C. Code of Academic Integrity

### Core Values and Honor Code Pledge

Kennesaw State University students accept the pledge below by virtue of their acceptance into the institution and enrollment in courses. The declaration of principles and obligations within this pledge form the core mission statement of the Code of Academic Integrity. All subsequent prohibitions and rules of the Kennesaw State University Code of Academic Integrity concretely apply the precepts of this pledge by delineating behaviors that constitute academic misconduct. Should the investigation and/or resolution of alleged academic misconduct reveal that the actual misconduct which occurred is different than the initial allegations (e.g. alleged plagiarism which turns out to have been cheating), the final charge(s) will be modified accordingly. Ultimately, all possible forms of academic misconduct are simply variations upon the common problem of breaching university academic integrity standards. Assignments submitted toward completion of a course are subject to academic misconduct policies, even if

the assignments in question do not receive individual grades (like early drafts of papers) or are not required (such as work submitted for extra credit).

Because academic misconduct directly opposes the central academic mission of Kennesaw State University, all such offenses are considered extremely serious. Accordingly, the minimum penalty for such a breach is a one-semester suspension from the university unless the student persuades the deciding body or hearing officer that the circumstances of his or her behavior substantially mitigate the gravity of the violation. If the incident constitutes the student's first academic misconduct offense and the student takes responsibility for the misconduct, the professor and student may agree to an informal resolution and academic sanction(s) in lieu of a formal hearing (and attendant risk of suspension). However, even in such cases, the professor may still pursue formal adjudication if he or she deems the alleged violation is of such an egregious nature as to warrant seeking suspension.

*As a member of the Kennesaw State University community of scholars, I understand that my actions are not only a reflection on myself, but also a reflection on the University and the larger body of scholars of which it is a part. Acting unethically, no matter how minor the offense, will be detrimental to my academic progress and self-image. It will also adversely affect all students, faculty, staff, the reputation of this University, and the value of the degrees it awards. Whether on campus or online, I understand that it is not only my personal responsibility, but also a duty to the entire KSU community that I act in a manner consistent with the highest level of academic integrity. Therefore, I promise that as a member of the Kennesaw State University community, I will not participate in any form of academic misconduct.*

### **Types of Academic Misconduct:**

- 1) Cheating. Receiving, attempting to receive, knowingly giving or attempting to give unauthorized assistance in the preparation of any work required to be submitted for credit (including examinations, laboratory reports, essays, themes, term papers, etc.) is considered cheating, as is engaging in any behavior that a professor prohibits as academic misconduct in the syllabus or class discussion. Unless specifically authorized, using and/or having access to electronic devices during an examination, quiz, test or other assessment is automatically considered cheating, regardless of the student's reason for using/accessing the device;
- 2) Plagiarism. Including direct quotations from other sources into work required to be submitted for credit without indicating them as such by quotation marks, block quotes or other appropriate formatting. Incorporating the work of someone (e.g. ideas, theories, data, figures, graphs, programs, electronic based information, illustrations, etc.) into a paper or project without due acknowledgement;
- 3) Self-Plagiarism. Submitting any work for credit which was not authored specifically and originally for the assignment in question without the prior permission of the professor receiving that assignment. Most commonly, this means submitting the same, or substantially the same, paper or other assignment for credit in more than one class;
- 4) Misrepresentation and/or Falsification. Knowingly providing false information in completing University forms or applications (including admissions forms, scholarship applications, time sheets, false or counterfeit transcripts, etc.) or in any work submitted for credit. This includes providing fabricated/altered documents to substantiate an excused absence (such as to meet attendance requirements or have the chance to make up a missed exam). Signing in for another student or having another individual sign in on a student's behalf on an attendance sheet also constitutes a violation of this code section.
- 5) Unauthorized Access to University Materials. Taking, attempting to take, stealing or in any unauthorized manner otherwise procuring, gaining access to, altering or destroying any material pertaining to the conduct of a class (including tests, examinations, grade change forms, grade rolls, roll books, laboratory equipment, University grade records in written or computerized form, etc.).
- 6) Malicious/Intentional Misuse of Computer Facilities/Services. Maliciously or intentionally misusing university-controlled computer facilities and services. This includes violations of state and federal laws (e.g. copyright violations, unauthorized access to systems, alteration/damage/destruction, or attempted alteration/damage/destruction, use for profit, etc.) or a department's rules for computer usage (e.g. account violations, damage, or destruction of the system and/or its performance, unauthorized copying of electronic information, use of threatening or obscene language, etc.).
- 7) Malicious Removal, Retention or Destruction of University Resource Materials. Misplacing, taking, destroying any item or part of an item belonging to or in the protection of the University (or the attempt thereof) with the intention of bringing about an undue disadvantage in the academic pursuits of other Kennesaw State University students.

### **Rights and Expectations of Accused Students**

Students of Kennesaw State University are guaranteed all of the due process rights and privileges associated with their matriculation in a higher education institution in the university system of Georgia. Additionally, students accused of a Code of Academic Integrity violation will have an opportunity to be heard before a decision is made about their responsibility for a violation. Nevertheless, when a student fails to appear for a hearing/disciplinary meeting after notice of the hearing has been sent to that student's KSU email address, the hearing officer or panel may make a decision without that student's input or explanation. The hearing officer or panel will base its decision on all other information and evidence presented, and may find the student responsible if a preponderance of the evidence indicates responsibility for the violation(s). Students found responsible for violating academic integrity regulations will be subject to sanctions that can include academic penalties, suspension or permanent dismissal from the institution, or revocation of course credits/degrees.