UNIVERSITY COLLEGE STAFF
DEDICATION & COMMITMENT AWARD

This award recognizes a staff member who has demonstrated superior commitment to the mission, vision and values of University College. Nominees in this category demonstrate a passion for exceeding expectations of students and colleagues. This award recognizes an individual that is proactive, responsive and approachable in all interactions and relationships both within University College and externally with members of the University and community.

Award Eligibility
- All Full time, permanent University College staff members are eligible.
- Staff members nominated for an award may not serve on the committee the year they are nominated. If they are nominated after agreeing to serve, they can accept the nomination and resign from the committee for that year. Award Committee members may not be nominated or nominate individuals the year they are serving on the committee.

Criteria
Nominated individuals should demonstrate a combination of the following and examples must be provided in the submitted nomination:
- Consistently strives to exceed expectations, performs more than what is minimally required
- Anticipates needs and proactively seeks solutions
- Responds to changing needs and fosters a solutions-oriented environment
- Persists in serving until priority is addressed/needs are met
- Shares knowledge and contributes beyond her/his own unit
- Serves as a reference to others

Nomination Deadline
Nominations must be submitted by March 22, 2020 11:59pm.
The Awards Committee will not consider late or incomplete applications.

Application Process
Please email a single electronic copy (PDF only) of the following application materials to UCSTAFFAWARDS@kennesaw.edu:
1. A cover page that includes the nominee’s name, department and award for which they are being nominated.
2. A narrative describing why the staff member deserves this award.
3. Two letters of support for the nomination. These letters can come from staff, faculty or students.