UNIVERSITY COLLEGE STAFF LEADERSHIP AWARD

This award recognizes a staff member who offers their unique knowledge and abilities to promote collaboration, communication, support and cohesion within his or her team or unit. Through positive influence, nominees in this category guide and direct others to enhance the overall performance of the team or unit. Leadership is often exemplified by calculated risk-taking, difficult decision-making and inspirational commitment.

Award Eligibility
- All Full time, permanent University College staff members are eligible.
- Staff members nominated for an award may not serve on the committee the year they are nominated. If they are nominated after agreeing to serve, they can accept the nomination and resign from the committee for that year. Award Committee members may not be nominated or nominate individuals the year they are serving on the committee.

Criteria
Nominated individuals should demonstrate a combination of the following and examples must be provided in the submitted nomination:
- Fosters open and honest communication
- Exhibits the talent of coordination and project management
- Understands how to balance team members’ contributions
- Provide mutual support and encouragement to others
- Positively impacts projects through individual effort and promoting team cohesion
- Effectively manages conflicts as they arise
- Works well with people of diverse personalities, learning styles and life experiences

Nomination Deadline
Nominations must be submitted by March 22, 2020 11:59pm.
The Awards Committee will not consider late or incomplete applications.

Application Process
Please email a single electronic copy (PDF only) of the following application materials to UCSTAFFAWARDS@kennesaw.edu:
1. A cover page that includes the nominee’s name, department and award for which they are being nominated.
2. A narrative describing why the staff member deserves this award.
3. Two letters of support for the nomination. These letters can come from staff, faculty or students.